



How to..... Find Work Experience



Why do work experience?

- To explore work before formal employment
- To ensure you are doing what you want to do
- Get academic support and use of college facilities
- Gives you huge benefit in a competitive job market
- Make contacts and networks in the industry

Where could I go on Work Experience?

Think about which areas of your course you enjoy. Are there any particular modules that stand out or projects that you have been successful at? Then think about the type of companies that work in this field, for example if you are an IT student who has enjoyed their graphics module; you may want to research digital advertising agencies that use graphic designers.

Talk to your tutors they know your skills and the Careers Development Centre have lists of where previous students have attended placement. You can conduct your own research in local and trade press, the internet and speak to your own personal and professional contacts who may be able to open doors for you.

What else do I need to know before work experience?

Some employers may wish to see your CV before you apply for Work Experience, if you would like the careers consultant to look at your CV you can book an appointment at the library reception desk or through the contact details on this sheet.

How do I search online for work experience?

While employers often use popular jobs websites to advertise their vacancies; work experience opportunities are advertised less so online. Some large employers will have work experience programmes designed for college students and it is worth having a look at the careers section of their websites for more details:

<https://www.bbc.co.uk/careers/work-experience>

<https://home.barclays/careers/our-programmes/work-experience/>

Using Googlemaps to research employers

It is vital to consider transport and logistics for getting to and from your work placement. Googlemaps is an excellent tool for researching potential work experience employers

1. On maps.google.com find where you live
2. If, for example you are a hospitality student then type in 'hotels' and a number of pins will appear showing local hotels
3. You can click on the pins to find out more about each business, look at their website and even read customer reviews
4. Right click on each pin and click directions to here. You can then choose walking, driving or public transport. This will give you an idea of what your journey to work will be like

Note down a list of potential employers and discuss these with your tutor and the work experience team

Contact Us

Careers and Employment Service

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