



UNIVERSITY OF
DERBY



BUXTON & LEEK
COLLEGE

ENGLISH AND MATHS FUNCTIONAL SKILLS

Underpinning Functional Skills Qualifications and Continuous Professional Development

Course overview

Welcome to the University of Derby Online Functional Skills programme in Level 2 English and maths, designed especially for students looking to graduate in June/July 2021. You will discover a professional and friendly team of English and maths tutors and will be made to feel at ease with your online study programme, motivated and engaged, as our experts provide you with a bespoke online learning experience.

This is a 10-week online programme that will provide you with a recognised level 2 qualification required by employers. Places are limited; to secure your place please complete an application form at blc.ac.uk/uodmathsenglish.

Enrolment onto the programme takes place during the week prior to your course commencement and you will receive 2 emails.

Email 1 – Is a welcome email from d2support@derby.mooc this email is time sensitive and includes a password activation link. **Email 2** – Is confirmation of the course you have been enrolled onto Check your inbox, spam/junk mail too!



blc.ac.uk

procourses@derby.ac.uk

0800 074 0099



UNIVERSITY OF
DERBY



BUXTON & LEEK
COLLEGE

Maths Learning Schedule

- Week 1 Number notation and using numbers in a practical context
- Week 2 BIDMAS, Prime, Square, Cube numbers, Four Operations
Calculator and non-calculator skills
- Week 3 Fractions, Decimals, Percentages and Mathematical multi-step Problem Solving
- Week 4 Common Measures – Time, Temperature, Weight, Length, Capacity
- Week 5 Ratio, Proportion and Data Representation
- Week 6 Data Collection, Averages and Spread of Data
- Week 7 Level 2 Practice exam
- Week 8 Geometry – Area, Perimeter, Volume, Co-ordinates, Scale, Elevation and Plans
- Week 9 Probability, Compound Measure, Formula
- Week 10 Revision – all topics from week 1 – week 9 revised
- Week 11 Exam: Section A – Non Calculator – 30 mins Section B – Calculator – 90 mins

Guided Learning Hours (GLH) - 55 hours Total Qualification Time (TQT) – 60 hours

English Learning Schedule

- Week 1 The importance of reading and spelling correctly
- Week 2 Understanding the purpose of text
- Week 3 Selecting relevant information from a variety of texts
- Week 4 Preparation of Introduction to speaking, listening and communication
- Week 5 Speaking and Listening Assessment – Mandatory requirement to successfully
achieve Level 2 English
- Week 6 How writers communicate meaning
- Week 7 Writers use of language
- Week 8 Planning and organising your writing
- Week 9 Responding to texts
- Week 10 Revision
- Week 11 Exam: Reading – 60 mins Writing – 60 minutes

Guided Learning Hours (GLH) – 55 hours Total Qualification Time (TQT) – 60 hours

Buxton & Leek College is part of the University of Derby group - these programmes will be delivered online through Buxton & Leek College.
