

# Vulnerable Bursary & Free College meals Checklist

## Overview

Applications for the Vulnerable Bursary & Free College meals scheme (Financial Support Fund) should not be submitted without the mandatory evidence required for the Financial Support Fund team to establish you meet the criteria set for each fund.

Our application form will be available to submit until Friday 2 July 2021.

You can find the link on the BLC website here:

W: [www.blc.ac.uk/financial-support/funding-bursaries-loans/](http://www.blc.ac.uk/financial-support/funding-bursaries-loans/)

or a form can be requested from the Financial Support Fund Team here:

E: [Financialsupportfund@blc.ac.uk](mailto:Financialsupportfund@blc.ac.uk)

Examples of the evidence required can be found at [www.blc.ac.uk/financial-support/funding-bursaries-loans/](http://www.blc.ac.uk/financial-support/funding-bursaries-loans/) Scanned photocopies, screenshots, PDFs, or clear photographs will be accepted – these must be sent directly to

E: [Financialsupportfund@blc.ac.uk](mailto:Financialsupportfund@blc.ac.uk)

There are no guarantees that you will receive money from the fund and not all students who apply will receive an award.

If you have any queries regarding this, please email our Student Money and Rights Adviser:

E: [Studentmoneyadviceblc@derby.ac.uk](mailto:Studentmoneyadviceblc@derby.ac.uk)

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# 1. Vulnerable Bursary Checklist 2020/21

Only tick which apply to your circumstances.

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1.1. A: I am a person under 19 who is looked after by the Local Authority or supported by the Leaving Care Team.

Evidence:

- ☐ Written confirmation of your current or previous looked-after status from the relevant local authority – this is the local authority that looks after you or provides your leaving care services.

**The evidence could be a letter or an email but must be clearly from the local authority**

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1.2 A: \*I am a person under 19 who is in receipt of Income Support or Universal Credit in my own name.

Evidence:

- ☐ A copy of your Income Support or Universal Credit award notice.  
**For students in receipt of Universal Credit, we must also see a tenancy agreement in your name, a child benefit receipt, child's birth certificates or utility bill.**

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1.3 A: \*I am a person under 19 who is in receipt of Employment and Support Allowance AND Disability Living Allowance or Personal Independence Payment in my own name.

\*Or, I am a person under 19 who is in receipt of Universal Credit AND Disability Living Allowance or Personal Independence Payment in my own name.

Evidence:

- ☐ A copy of your most recent Universal Credit Notification or ESA award letter  
AND  
☐ Evidence of Disability Living Allowance or Personal Independence Payment must be provided

**This must clearly state that the claim is in your (the student's name) and confirm you are entitled to the benefits in your own right.**

**The evidence must not state any conditions that prevent you from participating in further education or training.**

## Free College Meals Checklist 2020/21

Applications for the Free College Meals Scheme should not be submitted without the mandatory evidence required for the Financial Support Fund team to establish you meet the criteria set for each fund.

Examples of the evidence required can be found after the checklists. Scanned photocopies, screenshots, PDFs, or clear photographs will be accepted – these must be sent directly to E:

[Financialsupportfund@blc.ac.uk](mailto:Financialsupportfund@blc.ac.uk)

Our application form will be available to submit until Friday 2 July 2021.

You can find the link on the BLC website here:

W: [www.blc.ac.uk/financial-support/funding-bursaries-loans/](http://www.blc.ac.uk/financial-support/funding-bursaries-loans/)

or a form can be requested from the Financial Support Fund Team here:

E: [Financialsupportfund@blc.ac.uk](mailto:Financialsupportfund@blc.ac.uk)

There are no guarantees that you will receive money from the fund and not all students who apply will receive an award.

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Free meals are targeted at disadvantaged students. For the purposes of eligibility for free meals, 'disadvantage' is defined by the students or parent(s)/ guardian(s) being in receipt of certain benefits.

**Please find below the evidence you will need to supply:**

### **Mandatory evidence:**

- ☐ All pages of Full Tax Credit Award showing that you are either:
  - In receipt of Child Tax Credit (and not entitled to Working Tax Credit) and have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs
  - In receipt of Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit
- ☐ 3 recent Universal Credit Notifications showing earnings do not exceed the equivalent of £7,400.00 pa
- ☐ Evidence of Income Support/ Employment & Support Allowance
- ☐ Evidence of Income Based Job Seekers Allowance
- ☐ Evidence of Guaranteed Element of Pension Credit
- ☐ Evidence of Support under part VI of the Immigration and Asylum Act 1999