

16-19 Bursary Fund Checklist 2022/23

For the 16-19 Bursary, you will need to provide evidence that your Household income is below £35,000.00 per annum.

The evidence you will need to supply will depend on your living arrangements and age.

Whose evidence do I need to supply?

What age are you (the student)?		Who do you live with?		Whose Financial evidence should you supply?
16-18 years of age	=	Parent(s) or Guardian(s)	=	Parent(s)/ Guardian(s) financial information
	=	With a Partner	=	Your joint financial information
	=	Independently (includes shared accommodation or alone with dependent children)	=	Your (the students) financial information
19-25 years of age	=	Parent(s) or Guardian(s)	=	Parent(s)/ Guardian(s) financial information Unless you are financially independent i.e., receiving monies from employment or taxable benefits in your own name
	=	With a Partner	=	Your joint financial information
	=	Independently (includes shared accommodation or alone with dependent children)	=	Your (the students) financial information

What evidence do I need to supply?

Photocopies, scans, screenshots, or clear photographs must be sent directly to

E: Financialsupportfund@blc.ac.uk

If living on your own/ with children:

A tenancy agreement or benefits letter confirming you live independently

If living with a relative/ guardian who is not financially responsible for you:

A letter from your Relative/ Guardian confirming you live with them and that they are not financially responsible for you

Continued overleaf...

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Mandatory evidence of household income if in receipt:

Please tick	Income	What to supply	Date
	Working Tax Credit &/or Child Tax Credit	All pages of your most recent paper or online notification This must clearly state the claimants name and the full breakdown of how your award was calculated Renewal/ bank statements not accepted as proof	2022/23
	Universal Credit	Three of your most recent paper or online monthly statements. This must be the individual statement showing the claimants name, how the award was calculated and any deductions. Overview of account is not accepted nor statements not showing claimants names	Dated within three months of application
	Wages/ earnings from employment	Three of your most recent payslips or a bank statement showing three consecutive payments	Dated within three months of application
	Wages/ earnings from self employment	Copy of your most recent Self-Assessment return (form SA302) from HMRC, this can be printed off if you do your tax return online	Most recent
	Child benefit	A photocopy of a letter from Job Centre Plus, The Pension Service, HMRC or the Home Office confirming your entitlement. Alternatively, provide a bank statement clearly showing 3 recent consecutive payments.	Dated within the last three months)
	<ul style="list-style-type: none"> - Income Support - Employment & Support Allowance - Job seekers allowance - Pension – Private or state - Guaranteed element of Pension Credit - Support under part VI of the Immigration and Asylum Act 1999 	A photocopy of a letter from Job Centre Plus, The Pension Service, HMRC or the Home Office confirming your entitlement. Alternatively, provide a bank statement clearly showing 3 recent consecutive payments.	Dated within the last three months)